

## **GP ARCHIVES ADVISORY COMMITTEE MINUTES 12.8.11**

**Attending: Charlie Snyder, Nancy Schwartz, Nancy Walz, Glenda Ingham**

Brief minutes this month as many of the topics have been covered in previous minutes.

### **1) Payne Collection update and other collections**

Carol Ballentine is sorting through the George Payne collection and arranging by subject, then by chronological order. They still need to be digitized. We'll also be getting Donal McLaughlin's papers soon. As noted in previous minutes, we're also receiving photos from Vickie Bailey and the Galloway collection.

### **2) Archivist & report to Council**

We're at a pivotal point in organizing the Archives and need to hire a part-time consultant before we can make any more substantial progress. Charlie will present to the Council at it's Monday, December 12 meeting a proposal and contract for hiring the Archivist with specific hours, responsibilities and reporting benchmarks.

### **3) Volunteers & Committee membership**

Marian reported on the hundreds of hours put in by both committee members and interns this year. Much discussion continued on the necessity of having a committee member present when the interns are working, and how difficult it will be to sustain that level of volunteering. A schedule was set up to cover times when the interns work in the next few months. New interns will be interviewed and hopefully start again in February, as we lose some of the current ones. Glenda will pass on her notes on potential interns from Walter Johnson High School.

**Marian and Glenda have officially resigned as of Dec. 31<sup>st</sup>, so we'll need to find some new members soon.**

**NEXT MEETING: Date to be determined, in January**

Minutes submitted by Nancy Walz.